

BROWN, KRUEGER & VANCURA, P.A.

REAL ESTATE INTAKE SHEET

DATE: _____

ATTORNEY: _____

ATTORNEY: _____

SELLER: _____

BUYER: _____

SPOUSE: _____

SPOUSE: _____

ADDRESS: _____

ADDRESS: _____

E-MAIL: _____

E-MAIL: _____

PHONE: _____ - _____ - _____ (Cell) he/she
_____ - _____ - _____ (H)
_____ - _____ - _____ (FAX)

PHONE: _____ - _____ - _____ (Cell) he/she
_____ - _____ - _____ (H)
_____ - _____ - _____ (FAX)

SOCIAL SECURITY # _____ - _____ - _____

SOCIAL SECURITY # _____ - _____ - _____

SOCIAL SECURITY # _____ - _____ - _____

SOCIAL SECURITY # _____ - _____ - _____

BUSINESS I.D. # _____

BUSINESS I.D. # _____

SELLER'S FORWARDING ADDRESS:

SEND TAX STATEMENTS TO:

ADDRESS OF PROPERTY BEING PURCHASED:

LEGAL DESCRIPTION:

RECEIVED FROM: _____

JOINT TENANTS []

TENANTS IN COMMON []

INDIVIDUAL []

UPDATE ABSTRACT []

QUIT CLAIM DEEDS []

WARRANTY DEED []

CONTRACT FOR DEED []

AFFIDAVIT OF SURVIVORSHIP []

ORDER DEATH CERTIFICATE []

AMORTIZATION SCHEDULE []

ASSESSMENTS []

TITLE OPINION [] INSURANCE []

BANK INVOLVED [] _____

REFINANCING []

MORTGAGE & PROMISSORY NOTE []

SUBJECT TO CRP OR OTHER PROGRAM []

REALTOR: _____

WELL YES [] NO []

COMMISSION _____% AMOUNT \$ _____

SEPTIC SYSTEM YES [] NO []

HOMESTEAD YES [] NO []

AMOUNT IN REALTOR'S TRUST \$ _____

SALE PRICE \$ _____

CLOSING AT: B, K & V, P.A.. []

OTHER: _____

CLOSING DATE: _____ TIME: _____

COMMENTS: